DESIGN REVISION APPLICATION

PLOT NO.		**PERMIT NO.**	
CONSULTANT			
CONTRACTOR			
SUBMITTAL TYPE (TICK APPROPRIATE BOX)	☐ Building - Preliminary ☐ Building - Final ☐ Building Modification	☐ Fit-out ☐ Temporary Construction ☐ Event	☐ Demolition ☐ Maintenance ☐ Advertising
APPLICATION DETAILS (TICK APPROPRIATE SCOPE OF REVISION)	☐ Architectural ☐ Structural ☐ Mechanical		
SUBMISSION DETAILS (TICK APPROPRIATE BOX)	☐ Initial Submission ☐ Re-submission		
DETAILED SCOPE OF REVISION			

DOCUMENTS REQUIRED

Building - Preliminary

1. Approved stamped Advertising drawings and proposed drawings highlighting the changes (as per Circular no. 400).

Building - Final / Building Modification

1. Approved stamped drawings and proposed drawings highlighting the changes (as per Circular no. 400)
2. Structural calculations and model(applicable for structural revisions)
3. NOC from relevant Local Authority(if applicable)

Demolition

1. NOC from relevant Local Authority (if applicable)

Maintenance

1. Contractor appointment letter from owner/ tenant
2. Photo of the building current status
3. Method of repair

Fit-out / Temporary Construction

1. Approved stamped drawings and proposed drawings highlighting the changes (as per Circular no. 400)
2. NOC from relevant Local Authority (if applicable)

Event

1. Approved stamped drawings and proposed drawings highlighting the changes (as per Circular no. 400)
2. Approved and proposed layout showing location of all stages and other facilities (if applicable)
3. NOC from relevant Local Authority (if applicable)

Advertising

1. Approved structural design drawings (DWF)
2. Proposed structural design drawings highlighting the changes (DWF)
3. Structural Calculations / Models

Notes:

- **Building Design Revision request will be accepted only if Site Plan is valid.**
- **An approved concept design does not exempt the consultant from adhering to Mechanical and Structural requirements in subsequent design stages**

Terms and Conditions

• I hereby certify that the information, data and documents provided with this application are true, genuine and correct to the best of my knowledge. In case of default/failure to comply with any of the aforesaid conditions or the documents submitted by us is found false/forged, our application will be rejected forfeiting any applicable fees paid.

• To avoid rejection of the application, please provide a comprehensive description of all modifications made to the previously approved design. The proposed changes must be clearly identified and categorized under the relevant disciplines, including Architectural, Structural, and Mechanical works. Ensure that sufficient details are provided for each modification to facilitate the review and approval process.

REQUESTER DETAILS

NAME		**DATE & SIGNATURE**	
MOBILE			
EMAIL		**STAMP**	